

Windsor Community Television, Inc. (WIN – TV)
Minutes of the Board of Directors Meeting
October 22, 2019

The meeting was called to order at 7:06 pm by Lorenzo Elliott- President, Present were:

Executive Committee:

Lorenzo Elliott - President
Lawrence Jaggon – Vice President
Fatmata Williams – Secretary
Patricia Bruhn- Member At Large

Board Members:

David Raney
Dennis Bivans
Patricia Bruhn
Charles Jackson

Absent:

Theresa Tillett
Ann Walsh
Mike Daly

2. Public Communications: None

3. Approval of Minutes: 9/24/19 Minutes – Lawrence Jaggon motioned, Patricia Bruhn 2nd, minutes approved with corrections.

4. Treasurer's Report:

Jenny Hawran reported a checking balance of \$9,002.44, savings – \$9,748.47, CD \$29,934.58 as of 9/30/2019. As of 10/22/19 – checking was \$22,125.82 to reflect money from Frontier and Comcast. Profit/loss/actual - total income - 81.3%, total expenses - 84%. Lawrence Jaggon commented that the checks from Frontier and Comcast are “dwindling.” Jenny reported Comcast's check is down about \$300 from the last one of \$15, 173 and Frontier's is down by \$169 from last check of \$2,141. Lawrence mentioned that there was still a little more money than has been accounted for by the Comcast and Frontier checks and Jenny stated that insurance checks also came in. Lawrence Jaggon moved to accept the Treasurer's Report as of 9/30/19 with a total balance of \$48,685.49 subject to audit, Fatmata Williams 2nd, report accepted.

5. President's Report:

Lorenzo Elliott welcomed board members and wished everyone a healthy winter season.

6. Staff/Jenny

Jenny Hawran- reported that the Tornado documentary night was a tremendous success. There were over 350 attendees at Poquonock Elementary School and the bleachers had to be opened. A lot of DVDs were sold and WIN TV received half of the proceeds from ticket sales at the door. WIN TV made slightly under \$1000 for the event so far. There was also an article in the Hartford Courant. The Windsor Historical Society has been getting requests for the DVDs; therefore, WIN TV plans on producing more DVDs and will work out a deal with the Windsor Historical Society to sell the DVDs. Jenny stated that it was a great night and wished that board members were present to witness the event. Jenny mentioned that it was a mini reunion for the neighborhood residents who experienced the Tornado and had not seen each other for a long time because some had moved away. Jenny reported a meeting with station directors from West Hartford and Simsbury; they discussed the status of PEGPETIA. The unofficial word was that there would be an opening period on 11/1/19 for about 2 or 3 months after which the grant period would close. Each grant will be evaluated because this is no longer on a first come, first serve basis. This process will stretch out into the spring. Jenny clarified for Lawrence that the PEGPETIA grant administrators closed comments on 9/30/19 and there will be a draft response on 10/16/19; Jenny has not seen any report as of yet. Jenny stated that this outcome is expected but very disappointing. WIN TV also sponsored the Chili Challenge on 10/12/19 and will be covering Nightmare on Broad Street on October 31st. Lawrence Jaggon stated that he was told 20 years ago that it was WIN TV that started the chili challenge but because of some “split hair” it was taken over. Jenny reported that the WIN TV side of the building will be closed for Veterans Day 11/11/19, 1 pm 11/27, and Thursday and Friday for Thanksgiving. Jenny reminded members to add WIN TV as their charitable cause on Amazon – the station has received between \$30 and \$50 so far. Jenny also reported that the station is in need of a toaster and microwave oven and is looking for donations of these items- even if gently used.

HACTAC:

Charles Jackson – reported that David Rainey announced that he will be leaving HACTAC. Comcast reported that they’re only required to show up two times a year at the meetings. The meeting discussions pertained to mostly functionality; Comcast now has the X1 system and people can now vote for the People’s Choice Awards. All you have to do is say “vote People’s Choice Awards” on your X1 remote. Comcast has also expanded the eligibility groups for Internet Essentials. Internet Essentials is a basic internet service for \$9.95 for all qualified low income households, households with school age children, households living in HUD areas, and low income veterans. An application must be submitted and applicants must be brand new users. There’s no time limit with internet essentials by Comcast and xfinity. There’s also new functionality for people with ALS, paralysis, spinal cord injury and physical disability; these individuals are now able to use eye control to command programming. Lawrence asked whether Bloomfield was discussed – Charles replied that nothing about Bloomfield was discussed. Lawrence stated that he read something about some money being taken from Bloomfield by the town manager. Jenny stated that she was approached by Steve Goode from the Hartford Courant who inquired about how public access works. Steve was approached by Bloomfield public access to do a story. Steve clarified that he did not want Jenny to comment on Bloomfield he just wanted to know how public access was funded. Jenny stated that she could not comment on Bloomfield, therefore the meeting lasted less than 10 minutes. David Raney stated that Bloomfield has had problems finding people to serve on their board and that they also never come to HACTAC meetings. According to David, this might be the reason why Bloomfield is

having problems having committee members. Lawrence disagreed but stated that this can be discussed outside of this meeting. David stated that he's announced his plans to leave HACTAC and WIN TV. Pat Bruhn stated that the HACTAC meeting was nice and that Comcast showed up to the HACTAC meeting with a guest. There was discussion regarding how often Comcast attends HACTAC meetings. David also mentioned that he lost a channel because Comcast stated that his account was a business account, which was false. Lawrence asked whether they're getting support in terms of members showing up for HACTAC meetings. Charles stated that Hartford members hardly ever show up. Lawrence believes this information is being used against HACTAC regarding the viability of their board.

Technology:

Jenny – reported that the Hartford Foundation for Public Giving grant was approved and should be received around 11/15/19- Lorenzo and Jenny will have to sign for it. The funds will be used to purchase microphones.

Fundraising:

Pat Bruhn – reported that there will be a meeting the next day to discuss the Ollies. Help was solicited for the Ollies committee. Pat stated that they would need some really good volunteers because committee members cannot do everything. Lorenzo offered that outside help might be a possibility. Pat stated that she's referring to some outside help as well. Lorenzo mentioned that the old equipment in storage can be used as fund raisers because there are people who are still into old technology and electronics. Lorenzo mentioned that he just bought a pager from eBay the other day and explained how he uses his pager as a car alarm.

Old Business:

Jenny Hawran reminded board members that the bylaws, policies and procedures and mission statement are in need of updating. Lorenzo Elliott added the social media policy to the list that needs updating. Pat Bruhn stated that she reached out to the bylaws sub- committee but did not get a response. Lawrence Jaggon and Fatmata Williams stated that they did not receive any email from Pat regarding bylaws.

New Business:

David Raney's last day was discussed as being sometime in March. Lawrence Jaggon moved to adjourn the meeting, David Rainey 2nd, meeting was adjourned at 7:55pm.

Respectfully Submitted,

Fatmata Williams

Secretary