

Windsor Community Television, Inc. (WIN – TV)
Minutes of the Board of Directors Meeting
July 23, 2019

The meeting was called to order at 7:12 pm by **Lorenzo Elliott**- President, Present were:

Executive Committee:

Lorenzo Elliott - President
Lawrence Jaggon – Vice President
Fatmata Williams – Secretary

Board Members:

David Raney
Theresa Harris
Dennis Bivans

Absent:

Theresa Tillett
Ann Walsh
Mike Daly
Patricia Bruhn- Member At Large

2. Public Communications: None

3. Approval of Minutes: 6/25/19 Minutes – **Lawrence Jaggon** motioned, **Theresa Harris** 2nd, minutes approved with corrections.

4. Treasurer’s Report:

Lawrence Jaggon moved a motion to table the June 30, 2019 Treasurer’s Report with a total liability and equity balance of \$49,526.89 until next month; **Dennis Bivans** 2nd, motion accepted. **Lorenzo Elliott** mentioned that we should fill the vacant Treasurer position since **Bernie Caliendo** is no longer a WIN TV Board Member. **Lorenzo** proposed to continue the discussion at our September meeting when the entire board will hopefully be present. **Lorenzo** mentioned that he has someone in mind for the position but it’s also possible that someone might volunteer.

5. President’s Report:

Lorenzo Elliott –expressed happiness that we were able to meet because he didn't want the board to go two months without a meeting. **Lorenzo** stated that **Jenny Hawran** couldn't attend today's board meeting because she was busy filming a program. **Lorenzo** made small talk about everyone's summer and mentioned that this was our last meeting until September.

6. Staff/Jenny

Lorenzo Elliott – read **Jenny Hawran's** report: **1). FCC - preliminary report** -FCC will vote in August to cap Franchise fees at 5%. This does not directly affect WIN TV because Connecticut no longer has franchise agreements. The concern was the in-kind donation part which would enable Comcast to put a monetary value on channels and deduct it from the quarterly funding that's provided to stations. The FCC seems to have backed off on the part of cutting channels as in kind donations which is good news for WIN TV but crippling for other states that have franchise agreements with their local municipalities. The official result will be apparent after the vote in August – things can still change. **Lawrence Jaggon** stated that he wasn't sure about the franchise agreement and wanted to clarify whether we have franchise agreement with the town of Windsor. **Lorenzo** clarified that according to **Jenny**, we no longer have Franchise agreements in CT. **Lawrence** asked whether channel 92 and 96 are controlled by the town. It was clarified that these are still government channels and they belong to WIN TV. The group settled on the understanding that the franchise agreement issue does not currently impact stations in CT- which works in our favor for now but keeping in mind those things can change in the future. **2). PEGPETIA** – Grant was written and awaiting for the state to re- open posting in 2 weeks. The station is seeking new editing computers that can handle the processing of hasty footage, additional cameras, iPads, control room updates, kid vid and filming chargers, tripods and equipment that will help mobility in the field like go pros and hand held camera stabilizers. The plan is to upgrade everything because it's not clear when this grant will ever be available again; the grant is for \$72,000. **3). Hartford Foundation for Public Giving** small agency grant is ready and will be submitted on July 31st for \$7,500 to purchase new microphones for the studio and the field. WIN TV will be closed weeks of August 12th and 19th due to staff being away - hours will be amended. The hours will be posted on the door and announced on social media.

HACTAC:

Nothing to report

Technology:

Fundraising:

Old Business:

New Business:

Lorenzo Elliott presented **Charles Jackson** for nomination to the WIN TV Board. **Lorenzo** stated that he met with **Charles Jackson** and **Lawrence Jaggon** earlier in the week. **Charles** was described as a friend of the station who is also very well-known in the community; he was further described as having very good and non-traditional ideas about fundraising. In connection with **Charles**' pending nomination to the WIN TV Board, **Lorenzo** mentioned that both **Bill Stevenson** and **Charles Jackson** are on HACTAC which could conflict with **Pat Bruhn**'s application to be on HACTAC. It was explained that if **Charles** is accepted to serve as a WIN TV Board member, he'll take the place of the second WIN TV member on HACTAC. **Lorenzo** stated that he's not knowledgeable about the process but that the onus is on HACTAC to change **Bill**'s status. **David Raney** stated that **Bill** has not officially completed the paperwork to retain his membership at HACTAC but that he continues to attend meetings. **Lawrence Jaggon** questioned the status of **Bill**'s HACTAC membership. **David** reiterated that **Bill** continues to attend meetings and also votes; however, **Bill** has not responded to the personnel committee even after several years of reminders. **David** stated that he would talk to **Jeff** about **Bill**'s membership status at HACTAC. **Lorenzo** stated that **Pat** will not be able to join HACTAC right now because **Charles** will be the second WIN TV member on HACTAC; the maximum is 2 members per station. **Lorenzo** and **Lawrence** proceeded to present **Charles Jackson**; **Lawrence Jaggon** nominated **Charles Jackson** to serve on WIN TV Board for a term expiration date of 2021, **Dennis Bivans 2nd** – nomination accepted. **Charles Jackson** will serve on WIN TV Board for a term expiration date of 2021. **Lorenzo** stated that he would inform **Charles** that he is now officially on the WIN TV Board. At 8:05pm **Lawrence Jaggon** moved to adjourn meeting and **David Raney** second. Meeting adjourned.

Respectfully Submitted,

Fatmata Williams

Secretary