

Windsor Community Television, Inc. (WIN-TV)
Minutes of the Board of Directors Meeting
May 22nd, 2018

The meeting was **called to order** at 7:02 by Lorenzo Elliott- President, Present were:

Executive Committee:

Lorenzo Elliott-President
Lawrence Jaggon-Vice President
Bernie Caliendo-Treasurer
Elliot Sirota-Secretary
Patricia Bruhn-Member @ Large

Board Members:

Theresa Tillett
David Raney
Mike Daly
Fatmata Williams

Absent:

Dennis Bivens
Ann Walsh, Theresa Harris

The agenda was approved by consensus, and President Elliott moved to Accept

2. **Public Communications:** None

3. **Approval of Minutes:** Lawrence motioned, Mike 2nd, accepted minutes.

4. **Treasurer's Report:** Mr. Caliendo, presented as of 5/22/2018

Checking	\$ 17,183.21
Savings	\$ 9,734.64
CD	\$ 29,828.57

Discussed budget numbers and questions regarding categories with high percentages of income vs expenses. Bernie will clarify for the next meeting. Budget appears to be on track YTD but will vote next meeting to accept report once information is verified. Acceptance of report was tabled. Motioned by Mike and 2nd by Patty.

Patty motioned to accept report, subject to audit; **seconded** by Lawrence. The motion **carried** unanimously.

5. President's Report: Shad Derby efforts by Jenny, staff and BOD members made it a success and we of courses looked great and supported the Shad Derby efforts.

6. Staff/Jenny:

- 1) Business Cards for Board Members & Official Name tags?
- 2) Rotary Club and Windsor Jesters are new KIDVID Sponsors
- 3) We have 7 KIDVID counselors. 2 of them are doing community service. 1 is doing an internship.
- 4) Howard has really stepped up and taken a leadership role in keeping the station running while I am not there.
- 5) We will stop studio production the week of June 11th and resume it in the third week of August due to KIDVID and being closed one week in August.

- 6) We are closed, and the building is closed Monday, May 28 for Memorial Day. Mike Cook will be covering the Memorial Day parade as usual.
- 7) I will be away the remainder of the week.

HACTAC: Annual Dinner we will have a board member or station person attend. Discussed Comcast signing new franchise agreement with the state. No details yet.

Technology: Still repairing server with have been approved and waiting for check from Hartford public giving foundation and then our additional funds towards new server. Should have it solved for next meeting. Replacing Leightronix system, cost is approximate \$15K

Fundraising: Patty Bruhn: Calendar events scheduled:

Sold t-shirts at Shad derby not sure of totals yet.

June 16, 2018 Dom's Fundraiser

July 21, 2018 Menchies need Flyer

July 29, 2018 Picnic on the green set

September 15, 2018 Nat's BBQ 4-8pm need Flyer

October 2018 Happy Hour

November 14, 2018 Chamber 530-7pm

Reminder to setup yourself on Facebook for BDay fundraisers. Ask Jenny or Patty how to do if you want to run this. In need of raffles prizes for upcoming events, see Jenny or Patty to discuss what we need as items.

Old Business:

10. New Business: Discussed how to and get Business sponsorships \$250 handed out some forms and discussed what they will get for the \$250 over the next 6 months.

Lawrence asked to go into Executive session and discuss topic about upcoming town elections. Motioned out and finished any new business

Moved to adjourn by Lorenzo and Seconded by Fatmata, meeting was adjourned at 8:05pm

Respectfully submitted,

Elliot Sirota,
Secretary